From: Madonna Marcelo <madonna.marcelo@lacity.org>

**Sent time:** 12/04/2019 03:11:05 PM

To: Mindy Nguyen <Mindy.Nguyen@lacity.org>

Subject: Schedule Change

Hi Mindy,

Just fyi that I'm switching my day from tomorrow to Friday. I'll focus on Hollywood Center when I'm there. Hopefully, it'll be a quiet Friday.

You know here to reach me if you need anything tomorrow....

Madonna